

DIABETES SKILLS CHECK

Current approved training materials have been used in accordance with Diabetes Tiered Training Instructor Guidelines

Staff Name _____

School/Program _____

Diabetes Care Tasks	Knowledge Training ¹ RN Initials & Date	Skills Training ² RN Initials & Date	Competence Verified ³ RN Initials & Date
Overview of Diabetes			
Medicolegal knowledge of diabetes care			
Blood Glucose Monitoring			
Hypoglycemia			
Glucagon administration			
Hyperglycemia			
Ketone Monitoring – Blood or Urine			
Insulin Basics			
Insulin Administration – Pen			
Insulin Administration – Syringe			
Insulin Administration – Pump			
Carbohydrate counting			
Continuous Glucose Monitoring- CGM			

^{1,2,3} *Standard training criteria definitions listed on other side of this document*

Having provided education and technical training, I agree that the above individual has been adequately trained and has achieved competence in the performance of the above named procedures, as documented on the form.

RN Signature: _____ Initials: _____

RN Signature: _____ Initials: _____

RN Signature: _____ Initials: _____

RN Signature: _____ Initials: _____

RN Signature: _____ Initials: _____

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Knowledge Training ¹	Skills Training ²	Competence Verified ³
<ul style="list-style-type: none"> <input type="checkbox"/> Copy or link to Helping Students with Diabetes Succeed provided. https://www.diabetes.org/sites/default/files/2020-06/SchoolguidepdfMay2020.pdf <input type="checkbox"/> Copy of standard training checklist for each diabetes care task staff may perform. <input type="checkbox"/> Legal requirements regarding nursing delegation of diabetes care tasks, authorization requirements for medication administration, individualized healthcare plans, 504 plans, and procedure for change in diabetes care. <input type="checkbox"/> Definition and purpose of procedure, explanation of benefits, key points and precautions of procedure. <input type="checkbox"/> Review of student specific or simulated individualized healthcare plan. <input type="checkbox"/> Review of Standard Precautions and school/program specific guidelines for management of medical waste. <input type="checkbox"/> Post-test or verbal feedback. 	<ul style="list-style-type: none"> <input type="checkbox"/> Read standard training checklist. Demonstration of procedure by school nurse using simulation materials. <input type="checkbox"/> Care of equipment and supplies. <input type="checkbox"/> Explanation of healthcare procedure documentation record using sample log. <input type="checkbox"/> Staff demonstration of procedure using training simulation materials while school nurse observes. <input type="checkbox"/> Verbal feedback. <input type="checkbox"/> Staff and school nurse agree that competence achieved. <input type="checkbox"/> Staff demonstration of procedure using training simulation materials while school nurse observes. <input type="checkbox"/> Staff and school nurse agree that staff is competent to perform procedure with direct supervision. OR Staff has been previously trained and performed procedure for another student. 	<ul style="list-style-type: none"> <input type="checkbox"/> Staff and school nurse agree that staff is competent to perform procedure with indirect supervision. <input type="checkbox"/> Verification that staff has access to school nurse (correct phone number) <input type="checkbox"/> Staff verbalizes backup communication plan specific to student's IHP. <input type="checkbox"/> Staff performance of procedure with school nurse available by electronic means to provide necessary guidance, consultation and referral to appropriate care and services as needed. <input type="checkbox"/> Training scenarios required for emergency interventions.

DEFINITIONS OF LEVELS OF SUPERVISION

Supervision means review, observation, and/or instruction of a designated school person's performance and of physical health care services but does not necessarily require the immediate presence of the delegating nurse at all times.

1. Direct supervision means that the delegating nurse shall be physically present while a procedure is being administered or simulation of an emergency intervention.

2. Indirect supervision means that the delegating nurse shall be available to the qualified designated school person either in person or through electronic means to provide necessary instruction, consultation, and referral to appropriate care and services as needed. Supervision of designated school persons shall include review on-site by the delegating nurse. Supervision shall also include review of the competence of that individual in performing the specialized health care service, maintenance of appropriate records, physical environment, and equipment.